Thank you for your patience during this reunification. We share the same goal during this process: Getting you and your student(s) back together as quickly as possible. The reason we’re going through this is that an event has occurred at the school that mandates we personally reunite you with your child(ren).

**Instructions:**

1. Please complete the information on this card.
2. Prepare identification.
3. After check-in, a runner will be sent to recover your student(s). Please step over to the Parent Staging Area.

**Parent/Guardian: Please Complete This Portion**

Student Name(s): ___________________________________________  Grade(s): ____________

Student Cell Phone Number(s): ________________________________

Name of Person Picking Up Student(s): ____________________________

Relationship to Student(s) Being Picked Up: _________________________

Phone Number of Person Picking Up Student(s): _______________________

Signature: _____________________________________________________

Have a photo identification out and ready to show school district officials.

**School Personnel - Complete Upon Student(s) Release**

TIME:  INITIALS:  OTHER: